



**Commission on Peace Officer Standards and Training**

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Date: August 22, 2006

Bulletin: No. 2006-11

**Subject: Increased Reimbursement Rates**

At its July 20, 2006, meeting, the Commission increased the reimbursement rates for both Basic Course subsistence and for regular subsistence. The reimbursement rate increases shown below are effective for courses starting on, or after, October 1, 2006.

Reimbursement for Basic Course subsistence will be \$50 per day statewide.

Reimbursement for all other subsistence will be \$128 per day, except as listed below.

- Reimbursement will be \$156 per day for lodging in Los Angeles and San Diego Counties.
- Reimbursement will be \$189 per day for lodging in Alameda, San Francisco, San Mateo, and Santa Clara Counties.

A budget change proposal (BCP) for Fiscal Year 2007-08 is necessary to continue these rate increases and to increase other reimbursement rates. Therefore, POST will submit this BCP, along with other Commission-approved budget change proposals, to the State Department of Finance in September for consideration for the FY 2007-08 Governor's Budget.

The attached, updated copy of Commission Procedure E-3, Reimbursement Rates, is also located at [http://www.post.ca.gov/regulations/doc/section\\_e.doc#ReimbursementRates](http://www.post.ca.gov/regulations/doc/section_e.doc#ReimbursementRates) on the POST website.

Questions regarding claims for reimbursement should be directed to the Reimbursement Unit at 916.227.3933. As always, please do not hesitate to call me at 916.227.2803 if you have any questions about the POST budget or any related issues.

KENNETH J. O'BRIEN  
Executive Director

Attachment: Commission Procedure E-3, Reimbursement Rates

## Procedure E-3 Reimbursement Rates

### Purpose

- 3-1.** This procedure describes the reimbursement rates approved by the Commission.
- 3-2. Maximum Reimbursement Rates.** The maximum amounts reimbursed for approved expense categories are the following:

Expense	Reimbursement Rate
Back-Fill Reimbursement	100% actual salary cost at overtime rate: time and one-half
Basic Course Subsistence	\$50.00 per day
Commuter Lunch	\$8.00 per day
Subsistence allowance - by location where expense occurred	
All counties not shown below	\$128.00 per day
Alameda County	\$189.00 per day
Los Angeles County	\$156.00 per day
San Diego County	\$156.00 per day
San Francisco County	\$189.00 per day
San Mateo County	\$189.00 per day
Santa Clara County	\$189.00 per day
Travel	\$.26 per mile
Tuition	100% or as listed in POST Catalog of Certified Courses

- 3-3. Rates Established Annually.** The Commission may annually establish the reimbursement rates for the categories of expenses approved for the reimbursement plans. Reimbursement rates are in effect for one fiscal year, July 1 to June 30, unless modified by Commission action.
- 3.4. Notification of Reimbursement Rate.** The Commission will notify departments participating in the POST Reimbursement Program of the effective rates for the next fiscal year, immediately following the April Commission Meeting or no later than 60 days prior to the new fiscal year.

#### History:

Amended by the Commission on May 2001, July 1, 2001, January 1, 2002, February 1, 2002, June 1, 2002, June 30, 2002, and July 20, 2006.